

Village Voice

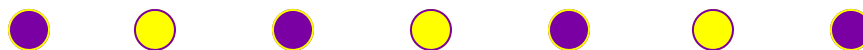
Volume 10, Issue 7

May 2009

.....
Inside this issue:

BBQ Policy	1
Humidity Control Guidelines	1
Keeping the Mold Out	2
Showerheads	2
Dumpsters	2
Renters Insurance	3
Check Out Procedures	4

• • • Western Illinois University • • • Graduate and Family Housing • • •



BBQ Policy

According to Graduate and Family Housing policy, "Barbecue grills should not be used within 20 feet of buildings and should be tended at all times. Coals should be extinguished immediately after use. Grilling on balconies is not permitted. Grills are not to be chained to trees." If you are found in violation of this policy, your rental agreement can be terminated. Please help us keep GFH safe this summer!

Humidity Control Guidelines

Due to the location of your apartment and the type of ventilation systems that are in your building, University Housing is requiring the following procedures to be followed. Failure to follow these procedures may result in the introduction of mold spores to your apartment. If the procedures are not properly followed, you may be responsible for damage and cleanup to University property or University furniture. Following these procedures will reduce humidity and mitigate conditions for mold growth.

These guidelines are to be followed during the months of June, July, August, and September.

Windows are to remain closed. This is true of all windows in bedroom, living room, or screen entrance door.

Air conditioning is to remain on at all times. We appreciate the potential cost savings to the University by turning off the air conditioning during times you may be away from your apartment. However, we now require that all air conditioning units remain on and cooling during these summer months. If you believe that your air conditioning unit is not working properly, please call 298-3331 immediately.

During these four months, if you are leaving for more than 4 days, we require that you notify our office at 298-3331. While you are away, we will enter your apartment to empty your dehumidifier and ensure that your air conditioning is running properly.

Any water leaks or other liquid spills must be cleaned up immediately.

If you have a dehumidifier in your apartment we require that these are emptied daily to assist in keeping the humidity at the proper levels. If you don't have a dehumidifier in your apartment but would like one, we will supply a dehumidifier at no charge.

If at any time you see or experience moisture or water leaks on your floor, windows, bathroom etc., because of condensation, water pipe leaks, or air conditioner leaks, please call our office and we will get a technician out to repair the problem.

If at any time you see the introduction of mold on your walls, countertops, or ceiling, please notify our office immediately. We will assist in helping clean the area.

Village Voice is published monthly by University Housing and Dining Services for the Graduate and Family Housing Community. Information contained herein is considered official notification to all residents of UHDS policies, procedures and programs. Any residents may submit items for publication (please include name and phone number with submissions). All items are subject to space considerations by the editors. Questions, concerns, ideas or suggestions can be directed to Jennifer Douglas, Assistant Complex Director for Graduate and Family Housing by calling (309) 298-8125 or emailing JM-Douglas@wiu.edu

Keeping the Mold Out

Keep your apartment cool and dry in order to prevent mold from growing!

This summer will be a hot, humid time, especially in Lamoine since it is so close to the river. Mold growth is encouraged by warm and humid conditions. It is likely to grow and become a problem where there is water damage, high humidity, or dampness. It is estimated that about 50 to 100 common indoor mold types have the potential for creating health problems. Exposure to molds can cause symptoms such as nasal stuffiness, eye irritation, or wheezing. Some people, such as those with serious allergies to molds, may have more severe reactions. There are several things you can

do to keep the mold out of your apartment. You should run your air conditioner, especially if you're going to be out of town for a while. If you have a dehumidifier in your apartment run it too, on the humid days the bucket will fill up fast, so make sure to empty it regularly. Mold begins to show in most of the apartments first on the ceilings, especially in the bathroom and right in front of the living room window. If you begin to notice mold in your apartment, let your manager know right away.

Showerheads

Original showerheads must be in place. The plumbers have brought it to our attention that some apartments have substandard showerheads or hose shower heads, which are not allowed in the apartments. Please put all WIU showerheads back in your showers. The penalty for having an alternative showerhead is a \$60 fine to replace the fixture and pay for the labor.

Dumpsters for Move-Out

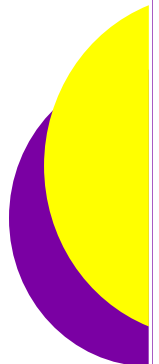
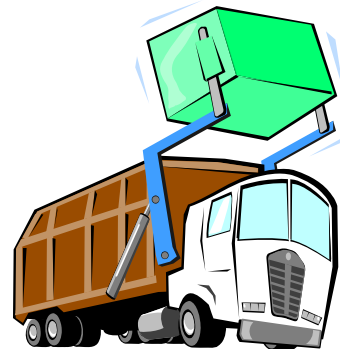
There will be additional dumpsters available by Lamoine Village Buildings 1 and 2 and in the East and University Village parking lot as well. Please utilize these dumpsters as you clean your apartments!

GOT BUGS?

Tell your man-

immediately

so we can contact pest control and get that taken care of for



Renter's Insurance according to Geico.com

Why Buy Renters Insurance?

If you're a renter, you may not think you need insurance at all. (Your landlord already has insurance on the building, right?) But you may not realize that your landlord's policy doesn't cover any of your personal property. What would happen to your belongings if:

- Your apartment building burned down?
- A thief broke into your town house?
- A guest slipped and injured himself in your kitchen?
- The home you're renting suffered water damage?

Protect Your Belongings

Too often, people think they don't have enough property to make a renters insurance policy worthwhile. But take a minute to think about what you own, and what you've got to lose, including:

- Clothing
- Furniture
- A television or entertainment system
- A computer
- An iPod
- Musical or sporting equipment

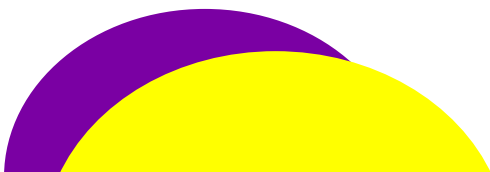
- Jewelry

When Does Renters Insurance Apply to You?

Your renters policy will state exactly what you're insured against. In the insurance world, it's known as "named peril" coverage.

The named perils in your renters policy may include:

- Fire or Lightning
- Windstorm
- Smoke
- Vandalism or Malicious Mischief
- Theft
- Accidental Discharge of Water



Check-Out Procedures

One Week Before Check Out: This is the deadline for changing your checkout date/time. If you are unable to checkout at the assigned date and time, you may be assessed a fee and/or loss of deposit. If you think you will not be able to checkout at the assigned time, contact Seal Hall or your manager immediately. At this time you should also make sure you have filled out change of address forms with the Post Office to ensure you continue to receive all of your mail.

Day of the Check Out: At the scheduled time of the checkout, a manager will come to your apartment with your check out paper work. He or she will give the apartment a complete check over to make sure the apartment is in the same condition as it was when you checked in, and if it is not, to assess fees for damages. Once the manager is finished with this, you will sign your completed Apartment Condition Report form, give all sets of keys to the apartment to the manager, and vacate the apartment. You will not be able to re-enter the apartment after this time. **Your apartment should be empty and clean at the time your manager arrives.**

Three - Six Weeks After Check Out: Expect your deposit to be returned (if applicable), along with any refunds for rent, to be sent to you in a check, or if you are still a student, to be credited to your student account.

Storage

If you have any items in storage in your village, you need to arrange a time with your manager to remove your items **BEFORE** your scheduled check-out time.

Thank you!

We would like to take this opportunity to thank the managers of GFH for their hard work throughout the school year. We have had many new staff members rise to the occasion and meet the expectations that we have laid out for them and are grateful for their contributions to the villages.

Keith Luecht

Nik Kuster

Muhammed Haider

Patrick Kanza

David Weaver

Satya Atluri

Daniel Woldegiorgis

Ratheesh Gunda

